

BSA Eagle Scout Boards of Review Northern Star Council's Metro Lakes District



The Boy Scout is reviewed. After a Scout has completed all requirements for a rank, he has a board of review. The Eagle Scout board of review is conducted in accordance with local council procedures.

--BSA Advancement Committee Policies and Procedures, Pub. 33088

When the Eagle candidate has completed his project and completed all the necessary paperwork, the unit advancement committee member or designee should take the ENTIRE packet to the West Service Center to be certified. The packet includes the project workbook, which should NOT be in page protectors or a 3-ring binder, as the service center needs to keep a copy of it. The packet also includes the Eagle rank application and all reference letters. Certification takes from a few days up to two weeks. Once the application packet is certified, the leader who dropped off the packet receives notice from the Council Registrar, picks the packet and certification up, and advises the district advancement committee that the board of review can be scheduled.

First steps

In the Metro Lakes District, it is the unit advancement committee member's responsibility to:

- Recruit board members, and coordinate date, time, and venue with them
- **Provide each board member with copies of the Eagle packet ahead of time – at least a week in normal circumstances**
- Work with the Eagle candidate to ensure that he knows what to expect and is prepared for the board of review

Timing:

- Anytime prior to the Scout's 18th birthday
- If board is to be held after 18th birthday then,
 - 0-90 Days: No permission required
 - 91-180 Days: Council permission required, with documentation of need to be furnished
 - 181+ Days: National permission required, with documentation of need to be furnished

Eagle Scout Board of Review Composition:

- At least 3, no more than 6 adults (age 21 or older by the time of the Board)
- One **MUST** be a district representative, preferably the rep who worked with the Scout on his project
- Can **NOT** be unit leaders (SM, ASM—may observe only). Unit committee members **MAY** participate
- Can't be related to the Eagle candidate, but should have knowledge of the unit, the Scout, and Scouting and the importance of the Eagle rank
- The candidate may have no input in board member selection

At the Board of Review

The unit leader (SM or ASM)...

- Introduces the Scout to the board
- May observe, out of the Scout's sight
- May not participate

The Scout...

- Will be reviewed for 30-45 minutes
- Will be asked to leave the room during deliberation
- Will be asked to return for the decision

If there is reason, the board may suspend deliberations; a Scout may have only one board of review. There are many reasons for suspended boards: questions about the project or the Scout; time for the Scout to repair any insufficiency the board sees; or to check on rules with the District or Council.

After the Board of Review

If the Board did not approve the application, the board chair will write a letter to the Scout notifying him of the reasons and also provide the details on how to appeal the decision.

If the Board approves the application, the members will sign the Eagle rank application. The unit advancement committee member should deliver the advancement form and the Eagle packet originals to the Council Service Center. The registrar will transmit the application electronically to the national Eagle Scout Service, which will consider it for validation. The Court of Honor may be held after the local Council is notified that the application has been accepted and validated. Validation generally takes approximately a week. Once validated, national sends a certificate back to Northern Star Council. The unit leader may pick up the certificate and Eagle kit (medal, badge, parent pins, and mentor pin) at the Council Service Center.